

ELIZABETH SCHOOL DISTRICT C-1 - RECORD OF PROCEEDINGS



ELIZABETH SCHOOL DISTRICT C-1

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BOARD OF EDUCATION BOARD ROOM, DISTRICT OFFICE MINUTES OF MEETING FINAL May 5, 2014 (Business Session Meeting)

A Business Session Board Meeting of the Elizabeth School District was held on Monday, May 5, 2014, in the Board Room, District Office.

1.0 CALL TO ORDER

President Deb Spenceley called the BOE Meeting to order at 7:04pm.

ROLL CALL

The following BOE Directors were present:

Director Carol Hinds

Director Dee Lindsey

Director Chris Richardson

Director Deb Spenceley

Director Chip Swan

Also present: Superintendent, Douglas Bissonette
Executive Administrative Assistant/Communication Specialist, Michele McCarron
Director of Finance, Ron Patera
Director of Human Resources, Kin Shuman

3.0 PLEDGE OF ALLEGIANCE

President Deb Spenceley led the audience in the Pledge of Allegiance.

4.0 EDUCATION SHOWCASE

SHE Education Showcase

Principal, Regina Montera shared with the board several activities going on at Singing Hills Elementary such as SHE Carnival, Community Dance Night, TOP hogs assembly, book fair and science fair. This year SHE started a pro dad's day where dads visit SHE for breakfast and hang out and talk with kids. This program is so successful that they are starting an I mom program. They are celebrating their volunteers and as well as their teachers. Ms. Montera described the family oriented culture at SHE and thanked the community for the outpouring of support. This school year SHE has been very focused on writing. Ms. Montera shared several writing samples from Kindergarteners, 3rd graders, and 5th graders.

5.0 APPROVAL OF AGENDA/ADDITIONS/DELETIONS/BLANKET MOTION

A motion was made to approve the agenda.

Motion moved by Director Swan

Motion seconded by Director Lindsey

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ROLL CALL:

Director Carol Hinds- aye
Director Dee Lindsey – aye
Director Chris Richardson - aye
Director Deb Spenceley - aye
Director Chip Swan - aye
The motion carried 5-0

6.0 APPROVAL OF MINUTES

6.1 Motion to approve the minutes from 4/28/14 as written.

Motion Moved by Director Swan

Motion Seconded by Director Lindsey

ROLL CALL:

Director Carol Hinds- aye
Director Dee Lindsey – aye
Director Chris Richardson - aye
Director Deb Spenceley - aye
Director Chip Swan - aye
The motion carried 5-0

7.0 COMMUNICATIONS

7.1 1338 Council

Ms. Montera provided an update to the board on the 1338 Council. The purpose of the council shall consult with the board as to the fairness, effectiveness, credibility and professional quality of the licensed/certified personnel performance evaluation system and its processes and procedures and shall conduct a continuous evaluation of the system. Some concerns and recommendations that were presented included that the rubric and growth tools could be overwhelming for the evaluators and recommended having mentors in the building to support the staff as a developmental process where it can be a choice or in a specific area such as technology. Some commendations mentioned at the board meeting for the system were:

- There is developmental communication between evaluator and the person being evaluated
- The system encourages communication
- The evaluation system/process is addressed at the beginning of the school year
- The evaluation ensures that classroom observations are taking place

7.2 Wellness Committee Update

Janet Hatt, District Nurse, presented a Wellness Committee Update to the board. The members of the committee are comprised of community members as well as employees of the district. The committee has worked on several projects this year including some of the following:

- Worked with Colorado University Nursing Students on BMI (body mass index) with permission from parents on children age 3-12. Overall results indicate that Elizabeth school students are healthy.
- Sponsored the Biggest Loser Competition and Fitness Challenge for the district. Over 60 people enrolled and the overall weight loss for the district was 463 pounds. Committee is looking to implement this for the community.
- Health and Wellness Expo open to the community with fitness classes every 30 minutes and vendors displaying health options and choices.

7.3 Insurance Committee Presentation

The district Insurance Committee met three times this spring to discuss the claims for our plans this year. Claims were high, which contributes to higher renewal rates. Colorado Employer Benefit Trust presented an option this year. This is a multiple employer trust for public institutions providing employee benefits. This option would “pool” the district’s employee benefits with other Colorado school districts and municipalities. The district would no longer have a self-insured status. The

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committee is open to keeping this in mind for the future, but felt it was a change that would require more time and education for the whole group.

Open Enrollment for full-time employees is July 1 – 31. Plans for 2014/15 have changed. Employees may choose from 2 High Deductible Health Plan options and a more traditional 80/20 plan. The current “Base” plan is a High Deductible plan with a \$2000/\$4000 deductible. The new “base” plan will be a High Deductible plan with a \$2500/\$5000 deductible. Employees who choose a higher deductible of \$3000/\$6000 may elect to have the district contribute \$30 monthly to their qualified Health Savings Account. Plan J will change to BC11. This is a very similar plan but a deductible will be included beginning in July.

7.4 Human Resources Update

The HR update included the efforts on recruiting for the EHS principal. HR is reviewing applicants. The process will include interview committee that consists of district employees, parents, and students. HR is in full recruitment season for next year. To date the resignations are relatively light, much less than last year in comparison to this time of year. District wide Retirement Ceremony is scheduled for Tuesday, May 13, at RCE.

7.5 Chief Financial Report

Chief Financial Officer, Ron Patera, presented a very preliminary budget for the upcoming school year. Mr. Patera reiterated concerns around PERA increases, insurance increases, and technology increases. Mr. Patera also indicated that over the past couple of years the federal government has made several changes in the type of food that must be served in schools. These changes are causing increased costs to school districts, which in turn our district has to recoup somewhere else, either in reducing other costs or raising prices. Some ideas include reducing supply budgets and a slight restructuring of some transportation routes, increasing the technology fee, athletic fees, and meal pricing.

7.6 Superintendent Report

The Superintendent mentioned the resignation of the Director of Learning Services and that the district will not be replacing that position. We will be reallocating some of these duties out to the school buildings such as professional development, curriculum, and the mentor and induction program. Mr. Bissonette also referred to the IAC report and their recommendation of a Director of Technology. This district is in need of such a resource and will posting a new position, Director of Information and Instructional Technology.

7.7 Board of Education

The Board of Education will be hosting the Town Hall Meeting scheduled for May 12. The main topic is the Financial State of the District. Board members will be discussing their continued efforts and active involvement in legislative issues related to public education. The past and current financial issues and challenges of the district will also be addressed.

8.0 Public Participation

Krista Dodd member of student council thanked the support of the board and the school district for the quarters for Kayla Ackerman. Kayla was a senior at EHS who recently passed away. Krista Dodd also shared her Student Council involvement and indicated she was working on a proposal for a graduation requirement that would include hours for community service.

9.0 CONSENT AGENDA

A motion was made to approve the consent agenda 9.1 through 9.4 as presented

Motion Moved by Director Lindsey

Motion Seconded by Director Richardson

ROLL CALL:

Director Carol Hinds- aye

Director Dee Lindsey – aye

Director Chris Richardson - aye

Director Deb Spenceley - aye

Director Chip Swan - aye

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The motion carried 5-0

9.1 Terminations, Resignations/Non-Renewals

Kendra Narvaez, Teacher, SHE

Brittany Clark, Teacher, EHS

Catherine Platz, Cook, EHS

9.2 Transfers/Changes

Cindy Parsons, Girls Golf Assistant, EHS

Betina Buckingham, Bus Driver, Trans.

9.3 Sick Bank Request

9.4 Disposition of District Property

10.0 Action Items

10.1 A motion was made to approve the 1st Reading and final approval for Policy KFA public conduct on district property.

Motion Moved by Director Swan

Motion Seconded by Director Hinds

ROLL CALL:

Director Carol Hinds- aye

Director Dee Lindsey – aye

Director Chris Richardson - aye

Director Deb Spenceley - aye

Director Chip Swan - aye

The motion carried 5-0

10.2 A motion was made to approve the 1st Reading and final approval for Policy KDE Crisis Management.

Motion Moved by Director Swan

Motion Seconded by Director Hinds

ROLL CALL:

Director Carol Hinds- aye

Director Dee Lindsey – aye

Director Chris Richardson - aye

Director Deb Spenceley - aye

Director Chip Swan - aye

The motion carried 5-0

10.3 A motion was made to approve the Employment Recommendations for 2014-2015.

Motion Moved by Director Richardson

Motion Seconded by Director Swan

ROLL CALL:

Director Carol Hinds- aye

Director Dee Lindsey – aye

Director Chris Richardson - aye

Director Deb Spenceley - aye

Director Chip Swan - aye

The motion carried 5-0

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10.4 A motion was made to approve the Salary Schedule for Specialized Services.

Motion Moved by Director Hinds

Motion Seconded by Director Swan

ROLL CALL:

Director Carol Hinds- aye

Director Dee Lindsey – aye

Director Chris Richardson - aye

Director Deb Spenceley - aye

Director Chip Swan - aye

The motion carried 5-0

11.0 DISCUSSION ITEMS

11.1 No new topics were posted to the blog.

11.2 Legacy Homeschool Academy – The Board of Education is supportive of a homeschool program. The board discussed the request of a separate school code for the homeschool and at this time is not supportive.

11.3 Town Hall Meeting is scheduled for May 12, 6:30pm at EHS.

12.0 BOARD PLANNING

Next board meeting is scheduled for May 19, 2014.

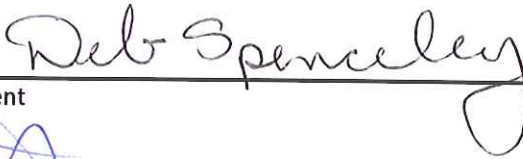
13.0 EXECUTIVE SESSION

No Executive Session

14.0 ADJOURNMENT

The board meeting adjourned at 11:00 pm.

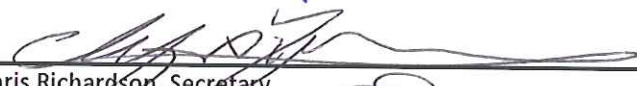
Respectfully Submitted,




Deb Spenceley, President




Chip Swan, Vice President



Chris Richardson, Secretary



Carol Hinds, Treasurer



Dee Lindsey, Assistant Secretary/Treasurer

Recorded by: Michele McCarron